

DIOCESE OF RICHMOND
ANNUAL REPORT
FISCAL YEAR 2015 - 2016
(FROM July 1, 2015 through June 30, 2016)

Please Type

Name of Parish: St. Mary's Catholic Church

Location: Blacksburg, VA Parish # 520

CENSUS STATISTICS

1. INDIVIDUALS (Count only baptized Catholics in your parish. Do not count non-Catholics residing in the same household. Please indicate total number in each age category.)

	18-30	31-59	60 & Over	Unknown	Total	
A. Catholic Men	145	232	141	18	536	
B. Catholic Women	141	293	174	34	642	
C. Catholic Children	Under 1 10	1-5 88	6 - 12 179	13-17 154	Unknown 11	442

D. Total Number of Catholic Individuals: (This figure should represent a total of A, B, and C. If these figures do not agree, please attach an explanation.) 1620

2. FAMILIES (Catholic adults over age 18 residing in household categories A and B below should not be counted as a separate family for purposes of this report. They would have been counted as individuals above, but would fall within the family structure listed below.)

A. Single Parent Families (with children at home under 18):	20
B. Married Couple Families (with children at home under 18):	210
C. Other Adult Households (with no children at home under 18):	430
D. Total Families (A, B, & C):	660

3. DEATHS (Indicate by age at death.)

Under 1	1-5	6-12	13-17	18-30	31-59	60 & Over	Unknown	Total
					1	14		15

4. ETHNICITY/RACE

Asian	African American	Hispanic	Native American	Caucasian	Other	Total
43	34	63		1213	267	1620

5. SCHOOL AFFILIATION (For children counted in 1-C above, indicate the number attending each of the following types of schools.)

A. Catholic Grade School (K-8):	36	B. Catholic High School (9-12):	2
C. Public/Private Grade School (K-8):	254	D. Public/Private High School (9-12):	150

6. RELIGIOUS EDUCATION (Indicate the number of children who attended religious education classes in the parish and adults who attend one or more religious education programs. Do not count individuals twice if they attended more than one program during the year.)

A. Grade School Students (K-8):	140	B. High School Students (9-12):	28
C. Adults (18 years and over):	55		

**DIOCESE OF RICHMOND
ANNUAL REPORT
FISCAL YEAR 2015 - 2016
(FROM July 1, 2015 through June 30, 2016)**

SACRAMENTAL STATISTICS

1. RCIA

A. With Baptism, Confirmation and Eucharist at the same time (List by age.):

Under 18	18-30	31-59	60 & Over	Unknown	Total
	6				6

B. With Confirmation and Eucharist ONLY (List by age.):

Under 18	18-30	31-59	60 & Over	Unknown	Total
	7	3			10

2. BAPTISMS (Do not include those counted in RCIA above.):

Under 1	1-7	8-17	18-30	31-59	60 & Over	Unknown	Total
12	10						22

3. FIRST EUCHARIST (Do not include those counted in RCIA above.):

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4. CONFIRMATION (Do not include those counted in RCIA above. List by age.)

Under 16	17-19	20-30	31-59	60 & Over	Unknown	Total
17						17

5. MARRIAGES DURING THE YEAR IN YOUR PARISH

Catholic	Mixed	Total
10	8	18

6. MARRIAGE VALIDATIONS DURING THE YEAR

2		2
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OTHER INFORMATION

How many members on Parish Finance Council?	5
Does Finance Council meet at least quarterly?	Yes
Does Parish Finance Council review and sign off on bank recs and credit card statements at least quarterly?	Yes
Are all auxiliary group transactions included in the annual report?	Yes

Finance Council Chairperson as of July 1, 2016:

Name Sandra Merrix

Street/P.O. Box _____

City/State/Zip _____

Date of Appointment 7/1/2013

*A copy of parish charity collections with the respective dollar amounts has been included with this submission.
A copy of your budget for next year should already have been submitted.*

Parish Number 520

**DIOCESE OF RICHMOND
ANNUAL REPORT
FISCAL YEAR 2015 - 2016
(FROM July 1, 2015 through June 30, 2016)**

PARISH RECEIPTS

Parish Receipts for General Church Support:

(A/C#)

1 Sunday & Holyday Collection	4300.01	58,168.07
2 Sunday & Holyday Collection	4301.01	487,448.58
3 Additional Parish Collections	4302.01	40,042.53
4 Stole Fee	4309.01	6,410.00
5 Votive Stands	4310.01	1,909.98
6 Refunds & Overpayments	4311.01	1,482.80
7 Net Fundraising, Entertainment, Benefits	4312.01	5,198.09
8 Legacies	4313.01	25,054.00
9 Rental Income	4315.01	775.00
10 Interest Income	4316.01	12.82
11 Dividend Income	4317.01	8,614.88
12 Net Bingo Proceeds	4318.01	
13 Net Revenue from Preschool Operations	4335.01	
14 Columbarium and/or Cemetery income	4338.01	
15 Fees Income	4339.01	8,931.00
16 Non-Exempted Capital Improvement Collection	4346.01	
17 Non-Exempted Debt Reduction Collection	4347.01	
18 Collection for School Purposes	4348.01	
19 Catholic Virginian	4349.01	405.45
20 Collection for Religious Education	4350.01	
21 Net Revenue from Publications Sold	4351.01	
22 Capital Gain <Loss> on Investments	4364.01	
23 Contributions for Designated Use (attach list)	4365.01	28,300.04
24 Sale of Parish Equipment	4366.01	100.00
25 Sale of Parish Real Estate	4367.01	
26 Miscellaneous Memorial Fund	4363.08	1,368.47
Church Ladies, Lourdes Gift Shop		3,484.70

TOTAL RECEIPTS SUBJECT TO CATHEDRATICUM TAX

677,706.41

Parish Receipts Exempted from Cathedraticum:

27 Exempted Capital Improvement Collection (attach required letter)	4346.01	17,938.25
28 Exempted Debt Reduction Collection	4347.01	126,531.00
29 Parish Charities (complete attached schedule)	4352.01	13,715.99
30 Specific Exemption from Bishop (attach required letter)	4360.01	

TOTAL RECEIPTS EXEMPTED FROM CATHEDRATICUM TAX

158,185.24

SUBTOTAL - ALL PARISH RECEIPTS

835,891.65

**DIOCESE OF RICHMOND
ANNUAL REPORT
FISCAL YEAR 2015 - 2016
(FROM July 1, 2015 through June 30, 2016)**

PARISH RECEIPTS CONTINUED

Diocesan Collections

31 Haiti Ministry Income	4345.01	<u>73,268.06</u>	
32 World Missions (Propagation of the Faith)	4372	<u>4,270.49</u>	
33 Campaign for Human Development	4373	<u>911.00</u>	
34 Catholic Charities	4374	<u>1,349.00</u>	
35 Respect Life	4375	<u>588.00</u>	
36 Overseas Relief (Bishop Relief)	4378	<u>603.67</u>	
37 Holy Father (Peter's Pence)	4380	<u>436.00</u>	
38 Missionary Co-Operative Plan	4384	<u>442.00</u>	
39 Retired Religious	4385	<u>986.00</u>	
40 Catholic Home Missions Appeal	4386		
41 Miscellaneous Diocesan Collections	4387	<u>9.16</u>	
42 Diocesan Appeal- Loose Change/Cash	4388		
TOTAL DIOCESAN COLLECTIONS			<u>82,863.38</u>

Special Transactions

43 Parish sponsored activity fees forwarded (must match expense line 76)	4337.01		
44 Subsidies received from Diocese/Mission Co-ops/Grant Revenue	4362.01	<u>500.00</u>	
45 Unrealized Gains/Losses on Investments	4363.01	<u>2,563.05</u>	
46 Annual Appeal- Parish Share	4361.01	<u>1,904.20</u>	
47 Living Our Mission campaign- parish share	4359	<u>118,411.49</u>	
TOTAL SPECIAL TRANSACTIONS			<u>123,378.74</u>

TOTAL RECEIPTS SUBJECT TO CATHEDRATICUM TAX (from page 3) 677,706.41

TOTAL RECEIPTS EXEMPTED FROM CATHEDRATICUM TAX (from page 3) 158,185.24

Total Receipts for Year 1,042,133.77

Amount Borrowed During Year 268,061.44

Beginning Cash Balance - Checking 7/1/15 6,566.00

Transfer from Savings (Decrease in Non Checking Assets) 6,566.00

Change in Payables (Increase/(Decrease)) 6,566.00

GRAND TOTAL 1,316,761.21

CATHEDRATICUM COMPUTATION

CATHEDRATICUM TAX:

1-26 Ordinary Parish Operating Receipts		<u>677,706.41</u>	
Less: Parish debt paid from taxable funds			
Net taxable receipts		<u>677,706.41</u>	
Multiplied by		<u>x 9.5%</u>	
TOTAL FISCAL 15-16 CATHEDRATICUM TAX DUE		<u>64,382.11</u>	

NOTE: Attach copy of Bishop's letter for any amounts listed on lines 27 and 30.

DIOCESE OF RICHMOND
ANNUAL REPORT
FISCAL YEAR 2015 - 2016
(FROM July 1, 2015 through June 30, 2016)

PARISH EXPENDITURES

Personnel Costs:

1 Stipend - clergy	5105	27,988.00
2 Stipend - extra clergy	5106	1,075.00
3 Priest retirement	5110	13,983.34
4 Priest auto assessment	5111	3,875.00
5 Priest medical and dental costs	5112	13,153.60
6 Priest gym membership	5113	480.00
7 Priest disability insurance	5114	165.00
8 Priest/Deacon retreat costs	5115	1,791.85
9 Priest/Deacon continuing education	5116	1,219.31
10 Seminarian costs	5120	
11 Salary - religious personnel	5125	
12 Religious medical and dental costs	5126	
13 Religious FICA	5127	
14 Religious continuing education	5128	
15 Religious housing allowance	5129	
16 Religious car allowance	5130	
17 Religious retreat costs	5131	
18 Religious retirement	5132	
19 Lay salary	5141	193,263.24
20 Employer FICA tax	5175	14,784.16
21 Lay medical and dental insurance	5176	
22 Lay retirement	5177	14,812.10
23 Lay disability insurance	5178	1,140.14
24 Worker's compensation insurance/unemployment expenses	5179	
25 Lay continuing education	5180	
26 Employee Assistance Plan	5181	579.60
27 Reimbursed shared personnel expenses (for clustered parish use only)	5184	

TOTAL PERSONNEL COSTS:

288,310.34

Non-Personnel Costs:

28 Auto travel costs	5209	4,372.76
29 Utilities	5229	28,320.29
30 Rectory costs	5245	21,703.53
31 Worship expenses	5265	18,345.62
32 Repairs and maintenance	5309	30,704.10
33 Office supplies	5311	2,225.29
34 Supplies-miscellaneous	5312	2,748.99
35 Paper products	5313	1,657.80
36 Bookkeeping services	5314	
37 Collection envelopes	5315	3,002.45
38 Copying costs	5316	1,860.14
39 Printing costs	5317	2,766.95
40 Postage costs	5318	1,026.84
41 Parish directory	5319	
42 Dues and subscriptions	5320	981.44
43 Books and periodicals	5321	10,976.69
44 Gifts and contributions	5322	300.00
45 Professional services	5323	1,257.00
46 Depreciation	5324	
47 Real estate taxes	5325	572.00
48 Personal property taxes	5326	
49 Workshops attended	5330	153.61

Parish Number 520

DIOCESE OF RICHMOND
ANNUAL REPORT
FISCAL YEAR 2015 - 2016
(FROM July 1, 2015 through June 30, 2016)

PARISH EXPENDITURES CONTINUED

50 Workshops held	5331	34.59	
51 Other expenses	5371	1,438.61	
52 Pastoral council	5375	89.23	
53 Finance council	5380		
54 Christian education	5385	5,518.40	
55 Justice and peace	5395	10,383.69	
56 Parish community life	5410	5,484.45	
57 Youth ministry	5420	3,580.45	
58 Young adult ministry	5430		
59 Lay formation	5440	1,901.07	
60 Reimbursed shared parish expenses (for clustered parish use only)	5450		
61 Columbarium/Cemetery expense	5470		
62 Miscellaneous: Regional & Memorial Fund		4,393.00	
Greater Mission, Lourdes Gifts, Church Ladies		34,484.08	
SMLA Preschool Loss		16,869.83	
Bank Charges/Penalties, Background Checks		1,007.75	
TOTAL NON-PERSONNEL COSTS:			218,160.65
Assessments/Collections/Fees Forwarded:			
63 Cathedraticum	5601.01	62,240.00	
64 Self insurance assessment	5602.01	13,636.00	
65 Catholic Virginian assessment	5603.01	8,892.00	
66 Parish Sharing Assessment	5606.01	11,105.00	
67 Madonna House Hospitalization assessment	5613.01	203.89	
68 Collections forwarded	5615	10,194.32	
69 Monies forwarded to Haiti	5620	79,641.05	
70 Miscellaneous: Parish Charities		13,715.99	
TOTAL ASSESSMENTS/COLLECTIONS/FEEES FORWARDED			199,628.25
SUBTOTAL ALL EXPENDITURES (including total personnel costs from page 5)			706,099.24
71 Interest payments on debt	5632.01	109,834.02	
72 Capital improvements (attach list)		63,590.79	
73 Principal portion of debt paid		87,768.03	
74 Parish sponsored activity expense	5460		
75 Total Expenditures		967,292.08	
76 Transfers to Savings/Investments		11,180.71	
77 Ending Cash Balance-Checking (at 6/30/16)		338,288.43	
GRAND TOTAL			1,316,761.22

**DIOCESE OF RICHMOND
ANNUAL REPORT
FISCAL YEAR 2015 - 2016
(FROM July 1, 2015 through June 30, 2016)**

**ASSETS
(as of June 30, 2016)**

1 Cash Balances:	Checking/ Savings	338,288.43	
	Restricted Checking/Savings		
2 Investments:	Stocks, bonds and mutual funds	347,356.58	
	Savings certificates and treasury bills		
	Real Estate (all parish owned properties)	8,398,539.25	
	Loans to other parties	90,047.31	
	Other investments (including restricted)		
	TOTAL ASSETS		9,174,231.57

All deeds of parish property should be on file at the Pastoral Center.

**LIABILITIES
(as of June 30, 2016)**

Loans:	Creditor	Interest Rate	Outstanding Amount
	SunTrust Bank	6.40%	1,640,154.09
		%	
		%	
		%	
		%	
		%	
		Total Loans	1,640,154.09
	Unremitted Payroll Withholdings		312.34
	Unpaid Diocesan Assessments		
	Unpaid Diocesan Collections		
	Total Other Outstanding Bills Payable (Attach a list of bills over \$200)		116,975.74
		TOTAL LIABILITIES	1,757,442.17

By signing below, we certify that the Parish Finance Council members and Pastor have met, developed and discussed the financial statements and budget of the parish. This annual report is accurate and correct to the best of my knowledge.

Signature of Preparer

Signature of Pastor

Randy Phipps

Typed Name of Preparer

Signature of Parish Finance Council Chairperson

7/30/2016

Date

Parish Number 520

DIOCESE OF RICHMOND
ANNUAL REPORT
FISCAL YEAR 2015 - 2016
(FROM July 1, 2015 through June 30, 2016)

HAITI TWIN ATTACHMENT

Haitian Twin:

Location:

Total amount sent to Haiti this fiscal year: 79,641.05

Itemization of funds to Haiti in this fiscal year:

Purpose	Amount
<u>Education</u>	<u>\$28,615.00</u>
<u>Health Care</u>	<u>\$300.00</u>
<u>Economic Development Projects</u>	<u> </u>
<u>Infrastructure</u>	<u>\$40,000.00</u>
<u>Water Projects</u>	<u> </u>
<u>Environmental Improvement Projects</u>	<u> </u>
<u>Other</u>	<u>\$10,726.05</u>
TOTAL	<u><u>\$79,641.05</u></u>

Does the parish receive a report from the Haiti recipient on how funds are used?
Do Haitian partners follow Haiti Outreach Policy for Fiscal Accountability?

Yes
Yes

Parish Number 520

Haiti Other Costs:	\$ 10,726.05
Fonkoze Fees	\$ 376.20
Support of 3 Seminarians	\$ 4,500.00
Tires for Fr. Nicolas vehicle	\$ 1,200.00
Bastien ordination vestments	\$ 500.00
Gift Seminarian Lesley Nelson Ordination	\$ 500.00
Reimburse Richard Neves for Auction/Dinner Food	\$ 39.20
Reimburse William Barbeau for Auction/Dinner Food	\$ 85.37
T-Shirts for Haiti Volleyball Team	\$ 194.40
Bibles for Sacristans of Savenette Churches	\$ 200.00
Bibles for Haiti	\$ 540.59
Defray costs of Petercins mother's funeral	\$ 300.00
Postage	\$ 10.29
Food for the Poor, Inc. Haiti for Sewing Machines	<u>\$ 2,280.00</u>
Total Other Costs	<u>\$ 10,726.05</u>

CAPITAL IMPROVEMENTS ATTACHMENT

Capital Improvements as reported on page 6 of annual report \$ 63,590.79

Kitchen Project as Approved by Diocese Building and Renovation Committee

<u>Snyder & Associates: Catwalk platform for ventilation maintenance; Hood & Fire Suppression Installation</u>	<u>\$ 57,200.00</u>
<u>Bell Electric of Blacksburg, Inc: Kitchen Hood Install</u>	<u>\$ 3,573.00</u>
<u>Truesdell Engineering, Inc.: Design for Kitchen</u>	<u>\$ 1,800.00</u>
<u>Old Dominion Services of Roanoke: Dish rack for new dishwasher</u>	<u>\$ 103.93</u>
<u>Fire Safety Products, Inc.: Move sprinkler head; fire suppression & alarm</u>	<u>\$ 496.00</u>
<u>Templeton-Vest: Main Fire Alarm tie-in for Kitchen Hood</u>	<u>\$ 352.88</u>
<u>State Electric Supply: Electrical supplies for kitchen project</u>	<u>\$ 49.98</u>
<u>Wagner Food Equipment, Inc.: Shipping for Replacement clips</u>	<u>\$ 15.00</u>

TOTAL CAPITAL IMPROVEMENTS (as reported on annual report page 6) \$ 63,590.79

Contributions for Designated Use (Per Line 23, Page 3)	\$ 28,300.04
4365.01 Designated Use - Interest Payment	\$ 15,298.71
4365.08 Designated Use - Worship/Flowers	\$ 2,720.00
4365.09 Designated Use - Rectory	\$ 900.00
4365.10 Designated Use - Admin	\$ 500.00
4365.14 Designated Use - Justice & Peace	\$ 50.00
4365.15 Designated Use - Parish Life	\$ 451.00
4365.18 Designated Use - Lay Formation	\$ 188.10
4365.19 Designated Use - Building & Grounds	\$ 50.00
4365.23 Designated Use - Mental Health Support Grp	\$ 75.00
4365.26 Designated Use - His Hands Ministry	\$ 4,936.00
4365.36 Designated Use - MOMS Group	\$ 500.00
4365.37 Designated Use - Family Crisis	\$ <u>2,631.23</u>
Total	\$ <u><u>28,300.04</u></u>

Other Outstanding Bills Over \$200 (Page 7)

Account

2265	Suspense Account		
	Mother's Garden	\$6,640.00	
	Hold for Boy Scouts	\$223.43	
	Pastoral Care (Healing Mass)	\$400.00	
	Mass Intention for 17 years	\$170.00	
	Rectory Demolition Insurance	<u>\$12,125.00</u>	
		\$19,558.43	
2266	Refundable Wedding Deposits (\$250 each)		\$ 3,000.00
2290	Priest Social Security W/H		\$ 312.34
2427	Suspense: SMLA Next Year's Registrations		\$ 4,370.00
2527	SMLA Liability to Parish		<u>\$ 90,047.31</u>
	Total Other Outstanding Bills Payable		<u>\$ 117,288.08</u>