

**DIOCESE OF RICHMOND**  
**ANNUAL REPORT**  
**FISCAL YEAR 2016 - 2017**  
**(FROM July 1, 2016 through June 30, 2017)**

Please Type

Name of Parish: St. Mary Roman Catholic Church

Location: Blacksburg, VA Parish # 520

**CENSUS STATISTICS**

1. INDIVIDUALS (Count only baptized Catholics in your parish. Do not count non-Catholics residing in the same household. Please indicate total number in each age category.)

	18-30	31-59	60 & Over	Unknown	Total	
A. Catholic Men	145	239	150	23	557	
B. Catholic Women	143	303	187	38	671	
C. Catholic Children	Under 1 6	1-5 88	6 - 12 184	13-17 166	Unknown 12	456

D. Total Number of Catholic Individuals: (This figure should represent a total of A, B, and C. If these figures do not agree, please attach an explanation.)

1684

2. FAMILIES (Catholic adults over age 18 residing in household categories A and B below should not be counted as a separate family for purposes of this report. They would have been counted as individuals above, but would fall within the family structure listed below.)

A. Single Parent Families (with children at home under 18):	32
B. Married Couple Families (with children at home under 18):	213
C. Other Adult Households (with no children at home under 18):	458
D. Total Families (A, B, & C):	703

3. DEATHS (Indicate by age at death.)

Under 1	1-5	6-12	13-17	18-30	31-59	60 & Over	Unknown	Total
					1	7		8

4. ETHNICITY/RACE

Asian	African American	Hispanic	Native American	Caucasian	Other	Total
43	39	61	0	1242	299	1684

5. SCHOOL AFFILIATION (For children counted in 1-C above, indicate the number attending each of the following types of schools.)

A. Catholic Grade School (K-8):	37	B. Catholic High School (9-12):	0
C. Public/Private Grade School (K-8):	230	D. Public/Private High School (9-12):	160

6. RELIGIOUS EDUCATION (Indicate the number of children who attended religious education classes in the parish and adults who attend one or more religious education programs. Do not count individuals twice if they attended more than one program during the year.)

A. Grade School Students (K-8):	122	B. High School Students (9-12):	36
C. Adults (18 years and over):	98		

**DIOCESE OF RICHMOND  
ANNUAL REPORT  
FISCAL YEAR 2016 - 2017  
(FROM July 1, 2016 through June 30, 2017)**

**SACRAMENTAL STATISTICS**

1. RCIA

A. With Baptism, Confirmation and Eucharist at the same time (List by age.):

Under 18	18-30	31-59	60 & Over	Unknown	Total
	2				2

B. With Confirmation and Eucharist ONLY (List by age.):

Under 18	18-30	31-59	60 & Over	Unknown	Total
					0

2. BAPTISMS (Do not include those counted in RCIA above.):

Under 1	1-7	8-17	18-30	31-59	60 & Over	Unknown	Total
14	11	3					28

3. FIRST EUCHARIST (Do not include those counted in RCIA above.):

33
----

4. CONFIRMATION (Do not include those counted in RCIA above. List by age.)

Under 16	17-19	20-30	31-59	60 & Over	Unknown	Total
13	8	9	1			31

5. MARRIAGES DURING THE YEAR IN YOUR PARISH

Catholic	Mixed	Total
6	5	11

6. MARRIAGE VALIDATIONS DURING THE YEAR

2	2
---	---

---

**OTHER INFORMATION**

---

How many members on Parish Finance Council?

6

Does Finance Council meet at least quarterly?

Yes

Does Parish Finance Council review and sign off on bank recs and credit card statements at least quarterly?

Yes

Are all auxiliary group transactions included in the annual report?

Yes

Finance Council Chairperson as of July 1, 2017:

Name Jerry Diffell

Street/P.O. Box 1731 Forest View Lane

City/State/Zip Blacksburg, VA 24060

Date of Appointment 7/1/2017

*A copy of parish charity collections with the respective dollar amounts has been included with this submission.*

*A copy of your budget for next year should already have been submitted.*

Parish Number 520

**DIOCESE OF RICHMOND  
ANNUAL REPORT  
FISCAL YEAR 2016 - 2017  
(FROM July 1, 2016 through June 30, 2017)**

**PARISH RECEIPTS**

<b>Parish Receipts for General Church Support:</b>	<b>(A/C#)</b>		
1 Sunday & Holyday Collection	4300.01	49,386.48	
2 Sunday & Holyday Collection	4301.01	514,279.07	
3 Additional Parish Collections	4302.01	11,636.22	
4 Stole Fee	4309.01	2,290.00	
5 Votive Stands	4310.01	1,907.96	
6 Refunds & Overpayments	4311.01		
7 Net Fundraising, Entertainment, Benefits	4312.01	12,006.24	
8 Legacies	4313.01	1,105.00	
9 Rental Income	4315.01	310.57	
10 Interest Income	4316.01	7,776.01	
11 Dividend Income	4317.01		
12 Net Bingo Proceeds	4318.01		
13 Net Revenue from Preschool Operations	4335.01		
14 Columbarium and/or Cemetery income	4338.01		
15 Fees Income	4339.01	7,265.00	
16 Debt Reduction Collection	4347.01	90,205.50	
17 Collection for School Purposes	4348.01		
18 Catholic Virginian	4349.01	269.00	
19 Collection for Religious Education	4350.01		
20 Net Revenue from Publications Sold	4351.01		
21 Capital Gain <Loss> on Investments	4364.01		
22 Contributions for Designated Use (attach list)	4365.01	20,359.38	
23 Sale of Parish Equipment	4366.01		
24 Sale of Parish Real Estate	4367.01		
25 Miscellaneous		<b>3,132.80</b>	
_____			
_____			
_____			
_____			
_____			
<b>TOTAL RECEIPTS SUBJECT TO CATHEDRATICUM TAX</b>			<b>721,929.23</b>
<b>Parish Receipts Exempted from Cathedraticum:</b>			
27 Exempted Capital Campaign Collection (attach required letter)	4346.01	-	
28 Parish Charities (complete attached schedule)	4352.01	4,389.71	
29 Insurance Claims Proceeds	4319.01		
30 Specific Exemption from Bishop (attach required letter)	4360.01		
<b>TOTAL RECEIPTS EXEMPTED FROM CATHEDRATICUM TAX</b>			<b>4,389.71</b>
<b>SUBTOTAL - ALL PARISH RECEIPTS</b>			<b>726,318.94</b>

**DIOCESE OF RICHMOND  
ANNUAL REPORT  
FISCAL YEAR 2016 - 2017  
(FROM July 1, 2016 through June 30, 2017)**

**PARISH RECEIPTS CONTINUED**

**Diocesan Collections**

31 Haiti Ministry Income	4345.01	86,725.65
32 World Missions (Propagation of the Faith)	4372	1,408.46
33 Campaign for Human Development	4373	1,937.52
34 Catholic Charities	4374	4,451.86
35 Respect Life	4375	1,431.80
36 Overseas Relief (Bishop Relief)	4378	4,355.59
37 Holy Father (Peter's Pence)	4380	692.00
38 Missionary Co-Operative Plan	4384	
39 Retired Religious	4385	2,594.00
40 Catholic Home Missions Appeal	4386	1,182.78
41 Miscellaneous Diocesan Collections	4387	1,524.73
42 Diocesan Appeal- Loose Change/Cash	4388	20.00

**TOTAL DIOCESAN COLLECTIONS** 106,324.39

**Special Transactions**

43 Parish sponsored activity fees forwarded (must match expense line 76)	4337.01	
44 Subsidies received from Diocese/Mission Co-ops/Grant Revenue	4362.01	2,000.00
45 Unrealized Gains/Losses on Investments	4363.01	1,669.08
46 Annual Appeal- Parish Share	4361.01	
47 Living Our Mission Campaign - Parish Share	4359	95,500.08

**TOTAL SPECIAL TRANSACTIONS** 99,169.16

**TOTAL RECEIPTS SUBJECT TO CATHEDRATICUM TAX** (from page 3) 721,929.23

**OTAL RECEIPTS EXEMPTED FROM CATHEDRATICUM TAX** (from page 3) 4,389.71

**Total Receipts for Year** 931,812.49

**Amount Borrowed During Year** 338,488.43

**Beginning Cash Balance - Checking 7/1/16** (13,121.84)

**Transfer from Savings (Decrease in Non Checking Assets)** (13,121.84)

**Change in Payables (Increase/(Decrease))** (13,121.84)

**GRAND TOTAL** 1,257,179.08

**CATHEDRATICUM COMPUTATION**

**CATHEDRATICUM TAX:**

1-26 Ordinary Parish Operating Receipts	721,929.23
Add: Catholic Community Foundation Endowment Withdrawals	
Less: Parish debt paid from taxable funds	93,227.74
Less: Parish Funds Transferred to Catholic Community Foundation for Endowment	
Net taxable receipts	628,701.49
Calculated effective tax rate of Cathedraticum	9.21%
<b>TOTAL FISCAL 16-17 CATHEDRATICUM TAX DUE</b>	<b>57,888.66</b>

NOTE: Attach copy of Bishop's letter for any amounts listed on lines 27 and 30.

**Progressive Rate Schedule- Taxable Receipts of:**

< \$50,000	4.00%	\$500,001-\$1,000,000	10.50%
\$50,001-\$100,000	7.50%	\$1,000,001-\$2,500,000	10.50%
\$100,001-\$250,000	9.50%	> \$2,500,000	10.50%
\$250,001-\$500,000	9.75%		

**DIOCESE OF RICHMOND**  
**ANNUAL REPORT**  
**FISCAL YEAR 2016 - 2017**  
**(FROM July 1, 2016 through June 30, 2017)**

**PARISH EXPENDITURES**

---

**Personnel Costs:**

1 Stipend - clergy	5105	27,767.66
2 Stipend - extra clergy	5106	1,550.00
3 Priest retirement	5110	12,975.00
4 Priest auto assessment	5111	4,175.00
5 Priest medical and dental costs	5112	13,406.40
6 Priest gym membership	5113	
7 Priest disability insurance	5114	224.00
8 Priest/Deacon retreat costs	5115	788.99
9 Priest/Deacon continuing education	5116	992.17
10 Seminarian costs	5120	
11 Salary - religious personnel	5125	
12 Religious medical and dental costs	5126	
13 Religious FICA	5127	
14 Religious continuing education	5128	
15 Religious housing allowance	5129	
16 Religious car allowance	5130	
17 Religious retreat costs	5131	
18 Religious retirement	5132	
19 Lay salary	5141	193,964.01
20 Employer FICA tax	5175	15,659.50
21 Lay medical and dental insurance	5176	332.60
22 Lay retirement	5177	11,175.22
23 Lay disability insurance	5178	104.10
24 Worker's compensation insurance/unemployment expenses	5179	
25 Lay continuing education	5180	
26 Employee Assistance Plan	5181	1,162.84
27 Reimbursed shared personnel expenses (for clustered parish use only)	5184	

**TOTAL PERSONNEL COSTS:**

284,277.49

**Non-Personnel Costs:**

28 Auto travel costs	5209	4,675.99
29 Utilities	5229	32,352.63
30 Rectory costs	5245	20,938.42
31 Worship expenses	5265	12,400.13
32 Repairs and maintenance	5309	34,006.55
33 Office supplies	5311	1,868.53
34 Supplies-miscellaneous	5312	
35 Paper products	5313	1,405.86
36 Bookkeeping services	5314	
37 Collection envelopes	5315	3,257.19
38 Copying costs	5316	1,840.68
39 Printing costs	5317	1,289.78
40 Postage costs	5318	1,197.89
41 Parish directory	5319	
42 Dues and subscriptions	5320	968.94
43 Books and periodicals	5321	8,526.05
44 Gifts and contributions	5322	
45 Professional services	5323	2,954.75
46 Depreciation	5324	
47 Real estate taxes	5325	592.80
48 Personal property taxes	5326	
49 Workshops attended	5330	390.00

Parish Number \_\_\_\_\_ 0

**DIOCESE OF RICHMOND**  
**ANNUAL REPORT**  
**FISCAL YEAR 2016 - 2017**  
**(FROM July 1, 2016 through June 30, 2017)**

**PARISH EXPENDITURES CONTINUED**

50 Workshops held	5331		
51 Other expenses	5371	4,496.16	
52 Pastoral council	5375		
53 Finance council	5380		
54 Christian education	5385	5,955.81	
55 Justice and peace	5395	20,608.09	
56 Parish community life	5410	3,793.96	
57 Youth ministry	5420	4,530.62	
58 Young adult ministry	5430		
59 Lay formation	5440	1,126.57	
60 Reimbursed shared parish expenses (for clustered parish use only)	5450		
61 Columbarium/Cemetery expense	5470		
62 Miscellaneous LOM Distribution		12,000.00	
Stewardship Epense, Lourdes Gift Shop, church Ladies		3,941.32	
PreSchool Loss		5,908.19	
<b>TOTAL NON-PERSONNEL COSTS:</b>			191,026.91
<b>Assessments/Collections/Fees Forwarded:</b>			
63 Cathedraticum	5601.01	64,767.00	
64 Self insurance assessment	5602.01	13,884.06	
65 Catholic Virginian assessment	5603.01	8,294.00	
66 Parish Sharing Assessment	5606.01	13,104.00	
67 Madonna House Hospitalization assessment	5613.01	250.01	
68 Collections forwarded	5615	17,643.96	
69 Monies forwarded to Haiti	5620	81,152.27	
70 Miscellaneous Parish Charities		4,389.71	
<b>TOTAL ASSESSMENTS/COLLECTIONS/FEEES FORWARDED</b>			203,485.01
<b>SUBTOTAL ALL EXPENDITURES (including total personnel costs from page 5)</b>			678,789.41
71 Interest payments on debt	5632.01		103,685.65
72 Capital improvements (attach list)			93,227.74
73 Principal portion of debt paid			875,702.80
74 Parish sponsored activity expense	5460		9,441.04
75 Total Expenditures			372,035.24
76 Transfers to Savings/Investments			1,257,179.08
77 Ending Cash Balance-Checking (at 6/30/17)			1,257,179.08

**DIOCESE OF RICHMOND  
ANNUAL REPORT  
FISCAL YEAR 2016 - 2017  
(FROM July 1, 2016 through June 30, 2017)**

**ASSETS  
(as of June 30, 2017)**

1 Cash Balances:	Checking/ Savings	372,035.24	
	Restricted Checking/Savings		
2 Investments:	Stocks, bonds and mutual funds	356,797.62	
	Savings certificates and treasury bills		
	Real Estate (all parish owned properties)	8,398,539.25	
	Loans to other parties		
	Other investments (including restricted)		
	<b>TOTAL ASSETS</b>		<b>9,127,372.11</b>

All deeds of parish property should be on file at the Pastoral Center.

**LIABILITIES  
(as of June 30, 2017)**

Loans:	Creditor	Interest Rate	Outstanding Amount
	SunTrust Bank	6.40%	1,546,926.35
		%	
		%	
		%	
		%	
		Total Loans	1,546,926.35
	Unremitted Payroll Withholdings		(64.50)
	Unpaid Diocesan Assessments		
	Unpaid Diocesan Collections		
	Total Other Outstanding Bills Payable (Attach a list of bills over \$200)		14,183.43
		<b>TOTAL LIABILITIES</b>	<b>1,561,045.28</b>

By signing below, we certify that the Parish Finance Council members and Pastor have met, developed and discussed the financial statements and budget of the parish. This annual report is accurate and correct to the best of my knowledge.

\_\_\_\_\_  
Signature of Preparer

\_\_\_\_\_  
Signature of Pastor

\_\_\_\_\_  
Typed Name of Preparer

\_\_\_\_\_  
Signature of Parish Finance Council Chairperson

\_\_\_\_\_  
Date

**DIOCESE OF RICHMOND**  
**ANNUAL REPORT**  
**FISCAL YEAR 2016 - 2017**  
**(FROM July 1, 2016 through June 30, 2017)**

**CHARITY REVENUE ATTACHMENT**

---

Parish charities revenue as reported on page 3 of annual report    \$    4,389.71

Please detail charity names/ministries and amounts below

(if additional space is required, forward attachment to Finance Office):

Montgomery County Christmas Store	\$	55.00
Reimb: - Potato Drop	\$	105.04
Haiti Hurricane relief	\$	600.00
To Our House Men's shelter -- groceries as support church	\$	283.36
Society of Saint Andrew, Inc.	\$	1,288.00
Reimb: ToH Groceries	\$	78.31
New River Community Action	\$	600.00
Pregnancy Resource Center of the NRV	\$	600.00
Blacksburg Refugee Partnership	\$	500.00
Valley Interfaith Child Care Center	\$	280.00
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
TOTAL PARISH CHARITIES (as reported on annual report page 3)	\$	4,389.71



**DIOCESE OF RICHMOND**  
**ANNUAL REPORT**  
**FISCAL YEAR 2016 - 2017**  
**(FROM July 1, 2016 through June 30, 2017)**

**HAITI TWIN ATTACHMENT**

---

Haitian Twin:

Location:

Total amount sent to Haiti this fiscal year: 81,152.27

Itemization of funds to Haiti in this fiscal year:

<b>Purpose</b>	<b>Amount</b>
<u>Education</u>	<u>\$31,050.00</u>
<u>Health Care</u>	<u>                    </u>
<u>Economic Development Projects</u>	<u>                    </u>
<u>Infrastructure</u>	<u>\$32,960.00</u>
<u>Water Projects</u>	<u>                    </u>
<u>Environmental Improvement Projects</u>	<u>                    </u>
<u>Other</u>	<u>\$17,142.27</u>
<b>TOTAL</b>	<b><u><u>\$81,152.27</u></u></b>

Does the parish receive a report from the Haiti recipient on how funds are used?  
Do Haitian partners follow Haiti Outreach Policy for Fiscal Accountability?

Yes  
Yes